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24th May 2017

Re: Year 11 Leaving Arrangements

Dear Parent/Carer

Following a successful start to the Year 11 summer examination series, I wanted to take the opportunity to reinforce expectations around attendance to school after May half term.

In addition to student exam timetables and statements of entry, all exam dates are published on the school calendar and you will be aware that exams are scheduled until Tuesday 20th June 2017. **During this time, students are expected to attend school as usual until the end of their examinations.** For most students this will be Friday 16th June (where they sit Physics P2 and P3). There is no period of 'study leave', nor have any students been granted 'free periods' on their timetable where they have completed all exams for a particular subject.

Until Friday 16th June, lessons will therefore take one of two forms:

- In subjects where there are still exams to be sat, students will continue to attend lessons (obviously allowing for when they may have other exams) and receive taught revision in that subject until they have completed all examined components.
- If students have sat all exams for a subject, they will still continue to come to lessons and be supervised by their teacher, but will be expected to undertake independent revision and come prepared with all relevant materials they may need.

If students are unable to attend school for any reason during this time, written evidence must be provided by parents for the absence, otherwise all absence will be treated as unauthorised.

Once all subject examinations have been completed, all year 11 students are invited to attend a 'Leaving Celebration' on Thursday 22nd June. I will write separately with the details of this event, but students will be allowed to come in their own smart/casual clothes and will be provided with food and entertainment before a final assembly in the hall. This is usually a really memorable event which all students have already committed to attend. Similarly, a separate letter will be sent regarding arrangements for the Year 11 Prom on Friday 30th June 2017 at Warham Reading Rooms.

Well done to all students (and parents!) for the way in which you have approached the first couple of weeks of this exam series. Please plan your revision carefully over the half term period in order to come back fully prepared and energised for a strong finish in the remaining exams.

Yours sincerely

Mr M Hardman
Associate Headteacher

